



St Thomas Becket

Catholic Primary School

Birchanger Road
London SE25 5BN

Headteacher
Noel Campbell

Tel: (020) 8654 3006

17th December 2020

Dear Parents,

Thank you for your support throughout the term. As the Autumn Term comes to an end, we are asking you to help us continue to keep pupils and families safe over the Christmas holidays. This letter will cover:

1. School contact tracing over the holidays and what you need to do
2. What to do if your child or family member gets symptoms or tests positive over the holidays

1. School contact tracing over the Christmas Holidays

When a pupil or staff member tests positive for coronavirus (COVID-19), we carefully review who they have been in close contact with while at school so that contacts can self-isolate as they monitor for symptoms.

The Department for Education has confirmed that schools must continue to support contact tracing for a period of 6 days after the end of term. This is so that we can identify any close contacts of positive cases who were in school while infectious and where test results come back after the end of term. Our school will be closed and the staff will be on holiday so members of the senior leadership / admin team will be responding to any updates received from families or staff members.

If your child gets a positive COVID-19 test result between 18 December to 23 December please complete this questionnaire: <https://forms.gle/C1NwTAtKDX2g7uiQZ> (remember to **press submit** at the end of the form)

If we receive any updates of a positive case for pupils or staff members that would mean your child was a direct contact while the person was infectious– we will communicate with you by email and text. This will provide you with the following information:

- Date of contact
- Start and end date of self-isolation
- Guidance link for monitoring symptoms

2. What to do if your child or family member gets symptoms or tests positive over the holidays

- If anyone in your home develops symptoms of COVID-19, they should get tested. This link helps you book a test at a government test centre: <https://www.gov.uk/get-coronavirus-test>
- They should remain at home for the 10-day self-isolation period. This is to stop the spread of the coronavirus.

St Thomas Becket Catholic Primary School is a charitable company limited by guarantee registered in England and Wales (registered number 8163424)
Registered office: Birchanger Road, London SE25 5BN

Email: admin@thomasbecket.croydon.sch.uk

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- No one else needs to get tested unless they have symptoms of COVID-19.

Telling the school about COVID-19 in your household

- If your child gets symptoms or tests positive **between 18th December to 23rd December**, inform the school with the information requested using the link provided. This is because we need to check if there are any other pupils or staff that need to go into self-isolation.
- If your child gets symptoms or tests positive **between 24th December and 3rd January** – ensure you follow the NHS Test and Trace guidance to minimise the spread of COVID-19 coronavirus.

Yours sincerely

Mr Campbell

Head teacher

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