

Rationale for drop off and pick up each day

In order to use our best endeavours to reduce the risk of transmission of the Covid-19 virus, as all year groups return to school, we would ask that you follow the revised protocol below:

Please note **all lessons** will still begin at **8.55am** and finish at **3.10pm (infants)** and **3.15pm (juniors)**

- Parents **will not be allowed on to the school site each morning but** must drop children at the designated gate and time.
- There will be no staggered start times and children can enter as soon as they arrive and the gates are open.
- Parents will be allowed to enter the school site at the end of the day to pick up children. If younger siblings come on site they are to remain with the adult at all times and not run away to play.

If your child is using a bike or scooter to come to school, please make sure it is labelled clearly with their name to avoid confusion.

Please note we can take no responsibility for lost or stolen scooters / bikes and they are left at the owners' risk.

Parents can use any gate to drop off or pick up children. Gates will be opened as follows:

Start of Day

Dickenson's Lane - 8.45am

Birchanger Road - 8.45am

Children will proceed straight to their class on arrival.

Afternoon Pickup

Infants - 3.10pm

Juniors - 3.15pm

Lates

Please ensure all children are picked up on time.

If parents arrive late to pick up children, when school gates are closed, they may be required to wait outside the office until their child is brought to them.