

# Transfer to Secondary School

September 2021

*Updated September 2020*  
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# TIMELINE- IMPORTANT DATES

1 September 2019

Online application process starts.

16 September to 17 October 2019

Secondary schools' open days or evenings.

It is important that you visit the schools you are interested in before you apply.

31 October 2019

Statutory deadline for receipt of secondary school applications.

We recommend you submit your application no later than

18 October 2019 (Friday before half-term)

2 March 2020

## National Offer Day

Online applicants receive a notification email during the evening. You can then log on to view the result of your application at

[www.eadmissions.org.uk](http://www.eadmissions.org.uk)

16 March 2020

Deadline for acceptance or refusal of school offer.

# Who is eligible to apply?

If your child was born between 1 September 2009 and 31 August 2010 you **MUST** apply by **31 October 2020**.

# What if my child has an Education, Health and Care Plan or Statement?

- You must not apply online, please contact your case worker or the SEND team at Croydon Council for a form.

# How do you apply?

Apply online at [www.eadmissions.org.uk](http://www.eadmissions.org.uk)

You will find the 'Admission to Secondary schools' booklet, which includes a list of all the Croydon secondary schools and information about the application process on Croydon Council's website:

<https://www.croydon.gov.uk/education/schools-new/school-admissions>

## Before completing the form

- Attend secondary schools' open evenings (likely to be virtual events this year, please check schools' websites)
- Read schools' admissions criteria
- Find out how places were allocated at each school last year



# Overview of allocations – September 2020 entry

	LAC	Medical/ Social	Feeder	Staff	Ability/ Aptitude	Banding	Faith	Faith siblings	Siblings	Open Places	Distance	Number allocated (SEN)	Furthest Distance (M)
Archbishop Tenison's	5	4	N/A	N/A	N/A	N/A	64	26	N/A	20	N/A	1	0.955 (Open Places)
Coloma Girls' Convent	1	1	N/A	N/A	N/A	N/A	114	39	N/A	N/A	N/A	0	N/A
Coombe Wood School	8	0	90	1	18	N/A	N/A	N/A	17	N/A	40	6	0.849
Harris Academy Purley	1	0	N/A	N/A	N/A	129	N/A	N/A	60	N/A	N/A	0	N/A
Harris City Academy Crystal Palace	2	N/A	N/A	N/A	18	106	N/A	N/A	54	N/A	N/A	0	N/A
Harris Invictus Academy	1	N/A	N/A	N/A	N/A	183	N/A	N/A	N/A	N/A	N/A	5	N/A
Harris Academy South Norwood	2	N/A	N/A	N/A	N/A	290	N/A	N/A	N/A	N/A	N/A	0	N/A
Meridian High School	1	0	N/A	N/A	N/A	N/A	N/A	N/A	35	N/A	59	0	6.282
Norbury Manor Business	3	0	17	N/A	N/A	N/A	N/A	N/A	47	N/A	183	0	6.009
Oasis Academy Arena	0	0	N/A	N/A	N/A	N/A	N/A	N/A	8	N/A	30	0	4.563
Oasis Academy Coulsdon	3	0	N/A	2	N/A	N/A	N/A	N/A	0	N/A	173	2	2.211
Oasis Academy Shirley Park	1	0	49	0	N/A	N/A	N/A	N/A	30	N/A	100	0	1.887
Orchard Park High	1	0	N/A	0	N/A	N/A	N/A	N/A	18	N/A	126	1	6.333
Riddlesdown Collegiate	7	0	193	4	22	N/A	N/A	N/A	52	N/A	43	7	1.129
St Joseph's Boys' College	0	N/A	N/A	N/A	18	N/A	130	38	N/A	N/A	N/A	0	N/A
St Mary's Catholic High	0	N/A	N/A	N/A	N/A	N/A	52	N/A	N/A	N/A	N/A	0	N/A
Shirley High School	0	0	N/A	0	14	N/A	N/A	N/A	52	N/A	71	2	4.623
The Archbishop Lanfranc	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	30	N/A	102	0	6.216
The Quest Academy	1	1	N/A	0	N/A	N/A	N/A	N/A	43	N/A	119	0	4.863
Thomas More School	0	N/A	N/A	N/A	N/A	N/A	30	13	10	N/A	21	0	4.539
Virgo Fidelis Convent	2	N/A	N/A	N/A	N/A	N/A	52	N/A	N/A	N/A	N/A	0	N/A
Woodcote High School	4	N/A	N/A	0	N/A	N/A	N/A	N/A	73	N/A	153	11	1.336

# Completing the form

- You can select up to 6 preferences
- Always list the schools in your order of preference
- The schools can be in Croydon or outside Croydon
- Apply directly to independent schools

## Completing the form cont...

- **Children in care (LAC)** – Please ensure you tick the relevant box on your application and submit confirmation that the child is ‘looked after’
- **Medical** - If you wish to be considered under the medical criterion please ensure you tick the relevant box on the application and submit supporting documents before the closing date.

# Completing the form cont...

- **Siblings** – Please ensure you tick the relevant box on your application if there is a sibling at the school you wish to apply to.
- **Multiple births** – Please ensure you make a separate application for each child.

# Completing the application cont...

- Remember to **submit** your application – once submitted you will receive an application reference number.
- Remember to complete **supplementary information forms** where required and return them directly to the schools.

# Closing date for applications

31 October 2020

- Applications received after this date will be treated as late and will not be considered until after 1 March 2021.

# Changes to your application after you have submitted it (before and after the closing date)

- Changes to preference schools
- Changes to addresses

10 December 2020 is the latest date any changes may be considered.

Changes after 10 December 2020 will be considered after 1 March 2021.

# How will I know the outcome of my application?

- 1 March – You will be notified of the outcome of your application.
- You will receive an email/text message on 1 March asking you to log in to your eadmissions account to view the outcome of your application.



# Accepting/Declining your offer

- Respond to your offer online.
- 15 March - deadline to accept or decline your offer.

# Waiting Lists and Appeals

- Automatically placed on waiting list for any unsuccessful higher preference schools. (please advise LA if you do not want your child to be on the w/l)
- Requests to go on waiting list for lower preferences, if first preference offer made, only allowed in exceptional circumstances
- Right of appeal – contact schools
- Waiting lists maintained by secondary schools – contact them for waiting list position (end of April)

# Summary

- Read Booklet / Admissions Criteria
- Attend schools' open days and evenings
- Apply online before **31 October 2020**
- Complete SIF(s) if necessary
- Submit all supporting documents